

**DESHBANDHU COLLEGE**  
**University of Delhi**

**Notification**

Date: 18 October 2024

**Attention: Skill Enhancement Course (SEC) and Value Addition Course (VAC) Opt-In Opportunity for the upcoming Even Semester of the Academic Session 2024 – 25**

Regarding the selection of Skill Enhancement Courses (SEC) and Value Addition Courses (VAC) for the upcoming even semester (II/IV/VI) of the Academic Session 2024–25, students currently enrolled in Semester I, III and V are required to submit their online course preferences via the Google Form by **25 October 2024**. The online option forms for all the courses will be active from **18 October 2024 (7 pm)** till **25 October 2024**. Failure to submit the form by the deadline will be considered an indication that the student is willing to accept any course allocated by the College. In such cases, the SEC-VAC Central Committee will assign a course to the student based on availability and committee discretion. The guidelines to opt suitable SEC/VAC papers, details of tentative SEC & VAC papers to be floated in the upcoming even semester and the links for the online option forms are given below. Before filling the option form, all the students must go through the guidelines given below and ensure that they abide by them while finalizing their options. ***Failure to do so may result in an irreversible loss of credit.***

**Guidelines for students of all courses:**

1. **Google Form Only:** All students must mandatorily fill out the online option form, choosing the SEC and VAC they want to opt for in the upcoming even semester (II, IV, and VI). No emails or handwritten applications will be considered for the same.
2. **No Changes Allowed:** Once the online form is submitted, the students will not have the option to make any changes. No application/email will be accepted in this regard.
3. **Multiple Submissions:** In case a student tries to submit the online option form using multiple email IDs, only the first submission will be considered valid. The subsequent attempts will be rendered invalid.
4. **No Hard Copies:** Under no circumstances a student should approach the authorities with a handwritten application or the hard copy of the Google form.
5. **No Repetition:** Students cannot opt for a SEC or VAC paper that they have already studied in the previous semesters.
  - a. *SEC & VAC papers already studied in Semester I cannot be studied again in Semester II.*
  - b. *SEC & VAC papers already studied in Semesters I, II or III cannot be studied again in Semester IV.*
  - c. *SEC & VAC papers already studied in Semesters I, II, III, IV or V cannot be studied again in Semester VI.*

6. **Eligibility:** A student must ensure that he/she meets the eligibility criteria and prerequisites for the chosen paper. Only opt for papers that you are eligible for.
7. **Content Similarity:** Before selecting a SEC or VAC paper, students must ensure that the content similarity does not exceed 30% with any of the Core or DSE papers of their course from semester 1 to 6. The students must also ensure that the opted SEC and VAC papers do not match more than 30% with any of the GE or SEC or VAC papers that they have studied since semester I. ***In case of any confusion regarding the similarity index, the students must consult the Teacher – in – charge or SEC-VAC Coordinator of their department before submitting the option form.***
8. **Preference Submission:** Students must provide two preferences for SEC and two preferences for VAC from the attached list of papers. Allocation is on a **first-come, first-served basis**. There are limited seats in each paper and hence the students must submit the form at the earliest if they wish to study SEC and VAC as per their choices. Once a course is full, the students will not be able to opt for it.
9. **Course Availability:** The College reserves the right to close any SEC or VAC having a strength of less than 20 students. Under such circumstances, these students will be reallocated to their second preference. No option form will be floated later.
10. **Review Syllabi:** Carefully review the syllabi of SEC and VAC papers before making your selection.

**1. SEC syllabi:**

[https://www.du.ac.in/uploads/new-web/28032023\\_SEC.pdf](https://www.du.ac.in/uploads/new-web/28032023_SEC.pdf)

[https://www.du.ac.in/uploads/new-web/26092023\\_NEP\\_101\\_notification\\_SEC.pdf](https://www.du.ac.in/uploads/new-web/26092023_NEP_101_notification_SEC.pdf)

**2. VAC syllabi:**

[https://www.du.ac.in/uploads/new-web/26102022\\_VAC.pdf](https://www.du.ac.in/uploads/new-web/26102022_VAC.pdf)

[https://www.du.ac.in/uploads/new-web/22032023\\_77\\_VAC.pdf](https://www.du.ac.in/uploads/new-web/22032023_77_VAC.pdf)

[https://www.du.ac.in/uploads/new-web/22032023\\_77\\_VAC-digitaempowerment.pdf](https://www.du.ac.in/uploads/new-web/22032023_77_VAC-digitaempowerment.pdf)

[https://www.du.ac.in/uploads/new-web/19092023\\_107\\_notification\\_scanned.pdf](https://www.du.ac.in/uploads/new-web/19092023_107_notification_scanned.pdf)

[https://www.du.ac.in/uploads/new-web/23082024\\_ugcf-notification\\_VAC.pdf](https://www.du.ac.in/uploads/new-web/23082024_ugcf-notification_VAC.pdf)

11. **Queries:** For any queries, students can contact the Teacher In-charge or SEC-VAC Coordinator of their respective Departments as per the given list:

Department	Coordinator
Economics	Ms. Yogita Yadav
English	Dr. Naveeta Negi
Hindi	Dr. Narendra Kumar
History	Dr. Sonu Gupta
Philosophy	Dr. Bharat Bhartee
Political Science	Dr. Sumit Maurya
Sanskrit	Dr. Vivek Shukla
Commerce	Ms. S Meena

Department	Coordinator
Biochemistry	Dr. Vanshika Lumb
Botany	Dr. Ashish Choudhary
Chemistry	Dr. Ashawani
Computer Science	Dr. Pankaj Kandpal
Mathematics	Mr. Mukesh Aggarwal
Physics	Dr. Amit Chaudhary
Zoology	Dr. Jaya Malhotra
B.A. (Prog.)	Dr. Snehlata

**Tentative list of SEC papers with tentative number of sections – Semester II  
(For the students who are currently in Semester I)**

Department	SEC Paper Offered	No. of Sections	Eligibility/ Prerequisite
<b>Botany</b>	Hydroponic and Aeroponic Farming	1	--
<b>Chemistry</b>	Chemistry Lab Operations and Safety Measures	2	Class XII with Science
<b>Commerce</b>	Finance for Everyone	1	--
<b>Computer Science</b>	Advanced Spreadsheet Tools	1	Basic Knowledge of MS Excel Students who have already studied 'IT Skills & Data Analysis-1' are <b>not eligible</b>
<b>Economics</b>	Analytics/Computing with Python	1	Basic Course of Python (Student needs to submit the related certificate to the concerned teacher)  Students of <b>B.Sc.(P) Physical Science with Computer Science</b> are <b>not eligible</b>
<b>English</b>	1. Personality Development and Communication	2	--
	2. Visual Communication and Photography	2	--
<b>Hindi</b>	पटकथा लेखन	1	--
<b>History</b>	1. E-Tourism	2	--
	2. Reading the Archive	1	--
<b>Mathematics</b>	1. Document Preparation and Presentation Software	1	<b>Not</b> for those who have already studied 'Latex Typesetting for Beginners'
	2. Statistics with R	1	Basic Course in Statistics (Student needs to submit the related certificate to the concerned teacher)
	3. Financial Modeling with Excel	1	--
	4. Yoga in Practice	1	--
	5. Life Skill Education	1	--
<b>Physics</b>	1. LaTeX Typesetting for Beginners	2	<b>Not</b> for those who have already studied 'Document Preparation and Presentation Software'
	2. Document Preparation and Presentation Software	2	<b>Not</b> for those who have already studied 'Latex Typesetting for Beginners'
<b>Political Science</b>	Personality Development and Communication	2	--
<b>Sanskrit</b>	Yoga in Practice	2	--
<b>Zoology</b>	Aquaculture Entrepreneurship	1	--

**Tentative list of VAC papers with tentative number of sections – Semester II  
(For the students who are currently in Semester I)**

Department	VAC Papers Offered	No. of Sections	Eligibility/ Prerequisite
<b>Botany</b>	Ayurveda and Nutrition	1	--
<b>Chemistry</b>	Science and Society	2	--
<b>Commerce</b>	The Art of Being Happy	1	--
<b>Computer Science</b>	Digital Empowerment	1	--
<b>Economics</b>	Financial Literacy	2	--
<b>English</b>	Social and Emotional Learning	2	--
<b>Hindi</b>	भारतीय भक्ति: परंपरा और मानव मूल्य	1	--
<b>History</b>	Ethics and Culture	1	--
	Gandhi Education	1	--
<b>Mathematics</b>	Vedic Mathematics-1	1	--
	Vedic Mathematics-2	1	Passed Vedic Mathematics - 1
	Digital Empowerment	1	--
	Swachh Bharat	1	--
	The Art of Being Happy	1	--
	Yoga: Philosophy and Practice	1	--
<b>Physical Education</b>	Sports For Life	1	--
<b>Physics</b>	Science and Society	2	--
	Digital Empowerment	2	--
<b>Political Science</b>	Ethics and Culture	2	--
	Emotional intelligence	2	--
<b>Sanskrit</b>	भारतीय भक्ति: परंपरा और मानव मूल्य	2	--
<b>Zoology</b>	Ayurveda and Nutrition	1	--
<b>NCC</b>	NCC-2		Enrolled as NCC Cadet and passed NCC-1

**Tentative list of SEC papers with tentative number of sections – Semester IV  
(For the students who are currently in Semester III)**

Department	SEC Papers Offered	No. of Sections	Eligibility/ Prerequisite
<b>Botany</b>	Mushroom Culture and Technology I	1	--
<b>Chemistry</b>	Chemistry of Food Flavors and Colourants	2	Class XII with Science
<b>Commerce</b>	Personal Financial Planning	1	--
<b>Computer Science</b>	Analytics/Computing with Python	1	Basic Course of Python (Student needs to submit the related certificate to the concerned teacher)  Students of <b>B.Sc.(P) Physical Science with Computer Science</b> are <b>not eligible</b>
<b>Economics</b>	Statistics with R	1	Basic course in Statistics (Student needs to submit the related certificate to the concerned teacher)
<b>English</b>	1. Communication in Everyday Life	2	--
	2. Creative Writing	2	--
<b>Hindi</b>	अनुवाद कला	1	Working knowledge of Hindi
<b>History</b>	1. E-Tourism	1	--
	2. Personality Development and Communication	2	--
<b>Mathematics</b>	1. Social Media Marketing	2	Pass in 'Digital Marketing'
	2. LaTeX Typesetting for Beginners	1	<b>Not</b> for those who have already studied 'Document Preparation and Presentation Software'
	3. Financial Modeling with Excel	1	--
	4. Statistics with R	1	Basic course in Statistics (Student needs to submit the related certificate to the concerned teacher)
	5. Personal Financial Planning	1	--
<b>Physics</b>	1. Yoga in Practice	2	--
	2. Basic IT Tools	2	--
<b>Political Science</b>	Working with People	2	--
<b>Sanskrit</b>	Fundamentals of Indian Manuscriptology	2	--
<b>Zoology</b>	Public Health, Hygiene and Nutrition	1	--

**Tentative list of VAC papers with tentative number of sections – Semester IV  
(For the students who are currently in Semester III)**

<b>Department</b>	<b>VAC Papers Offered</b>	<b>No. of Sections</b>	<b>Eligibility/ Prerequisite</b>
<b>Botany</b>	Ayurveda and Nutrition	1	--
<b>Chemistry</b>	Science and Society	2	--
<b>Commerce</b>	Emotional Intelligence	1	--
<b>Computer Science</b>	Digital Empowerment	1	--
<b>Economics</b>	Swachh Bharat	2	--
<b>English</b>	Emotional Intelligence	2	--
<b>Hindi</b>	साहित्य, संस्कृति और सिनेमा	1	--
<b>History</b>	Ethics and Culture	1	--
	Gandhi Education	1	--
<b>Mathematics</b>	Vedic Mathematics-1	1	--
	Vedic Mathematics-2	1	Passed Vedic Mathematics-1
	Vedic Mathematics-3	1	Passed Vedic Mathematics-1,2
	Vedic Mathematics-4	1	Passed Vedic Mathematics-1,2,3
	Financial Literacy	2	--
	Digital Empowerment	1	--
<b>Political Science</b>	Social and Emotional Learning	2	--
<b>Sanskrit</b>	Panchkosha : Holistic Development of Personality	2	--
<b>Physics</b>	Science and Society	2	--
	Digital Empowerment	2	--
<b>Physical Education</b>	Fit India	1	--
<b>Zoology</b>	Science and Society	1	--
<b>NCC</b>	NCC-4		Enrolled as NCC Cadet and passed in NCC-1,2,3

**Tentative list of SEC papers with tentative number of sections – Semester VI  
(For the students who are currently in Semester V)**

<b>Department</b>	<b>SEC Papers Offered</b>	<b>No. of Sections</b>	<b>Eligibility/ Prerequisite</b>
<b>Botany</b>	Nursery, Gardening and Landscaping	1	--
<b>Chemistry</b>	Lab Testing and Quality Assurance	2	Class XII with Science
<b>Commerce</b>	Finance for Everyone	1	--
<b>English</b>	1. Public Speaking in English Language and Leadership	2	--
	2. Communication in Professional Life	2	--
<b>Hindi</b>	सृजनात्मक लेखन	1	Working Knowledge of Hindi
<b>History</b>	1. E- Tourism	1	--
	2. Personality Development and Communication	2	--
<b>Mathematics</b>	1. Financial Modelling with Excel	1	--
	2. Network Flows	1	--
	3. Mathematical Modeling with Excel	1	Mathematics in Class XII
	4. Social Media Marketing	2	Pass in 'Digital Marketing'
	5. Personal Financial Planning	1	--
<b>Physics</b>	1. Analytics/Computing with Python	2	Basic Course in Python (Student needs to submit the related certificate to the concerned teacher)  Students of <b>B.Sc.(P) Physical Science with Computer Science</b> are <b>not eligible</b>
	2. Forensic Chemistry	2	Class XII with Science  Students of <b>B.Sc.(H) Biochemistry</b> are <b>not eligible</b>
<b>Political Science</b>	Cyber Sphere and Security: Global Concerns	2	--
<b>Sanskrit</b>	Acting Skills in Sanskrit Dramaturgy	2	--
<b>Zoology</b>	Formulation of Fish Feed	1	--

**Google form links for submitting the preferences for SEC and VAC papers:**

**Semester 2:** <https://forms.gle/Aer89NyvZiS4DZBz8>  
(for students who are currently in semester I)

**Semester 4:** <https://forms.gle/5mQ1VNFpVDYDBCgf9>  
(for students who are currently in semester III)

**Semester 6:** <https://forms.gle/r2KMxD6p8CtMQFHf7>  
(for students who are currently in semester V)

**The above links will be active from 18 October 2024 (7 pm) onwards.**

**Submission deadline: 25 October 2024**



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Nodal Officer, VAC  
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Prof. Rajendra Kumar Pandey  
Principal, Deshbandhu College