

**DESHBANDHU COLLEGE
KALKAJI, NEW DELHI -110019**

08.07.2017

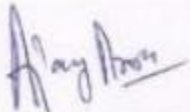
Notice Inviting Quotations for Insurance of HP Laptops

Sealed Quotations are invited for insuring approx. 1862 laptops for the College received from University in October 2013 with rate of Rs. 24,570/- per Laptop after depreciation the present value is Rs. 12,410/- per Laptop. Please specify the rates as per details mentioned below: -

1. Specifications of Laptops: HP/ Pro-book 445 G1, 8GB RAM / AMD Elite A65350M 2.9 GHz Processor, Ubuntu 12.04.
2. Total No. of Laptops: approx. 1800 (approx.)
3. Risk to be Covered: (a) Physical Damage: Like Display Broken, Accidental Damage, Any part Damage/Broke/Crack etc. (b) Laptop Lost: Cover when a Student lost his Laptop due to theft or lost.
4. Jurisdiction: Within India.
5. Time Period of Insurance: Two Years.

Kindly note the following points before sending the quotations: -

1. Payments will be made through RTGS/NEFT only.
2. The rates should include all taxes.
3. The terms and conditions as quoted should clearly give a schedule of the value of refund in case of theft through a chart. The process of claim and valuation be specifically mentioned in the offer.
4. The Bidder should enclose their Details of Company Profile, Copies of PAN, Service Tax No. and TIN No. of the Company and Copy of satisfactory report from previous customers.
5. Order will be given to the bidder only after satisfactory demonstration of the laptop policy on mutually agreed date and time.
6. Quotations must reach to the office of the Principal, Deshbandhu College, Kalkaji, New Delhi-110019 through Registered/Speed post or dropped in the Quotation Box available in the Principal Room latest by 24.07.2017 upto 04:00 P.M. Quotations reached after the due date and time shall be rejected thoroughly.
7. Please write on top of the envelope "Quotations for Laptop Insurance".



**Dr. Ajay Kumar Arora
O.S.D. (Principal)
Deshbandhu College
Kalkaji, New Delhi-19**

O.S.D (Principal)